**（项目名称）**

**项目总结报告**

编 制 人\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

审 核 人\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

批 准 人\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

目 录

[1. 项目介绍 3](file:///D%3A%5C%5C360%E5%AE%89%E5%85%A8%E6%B5%8F%E8%A7%88%E5%99%A8%E4%B8%8B%E8%BD%BD%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E7%BB%93%E6%A1%88%5C%5C%E9%99%84%E5%BD%95B-1%20%E7%BB%93%E9%A1%B9%E7%94%B3%E8%AF%B7%E4%B9%A61.doc%22%20%5Cl%20%22_Toc15871018)

[2. 计划与实际情况对比 3](file:///D%3A%5C%5C360%E5%AE%89%E5%85%A8%E6%B5%8F%E8%A7%88%E5%99%A8%E4%B8%8B%E8%BD%BD%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E7%BB%93%E6%A1%88%5C%5C%E9%99%84%E5%BD%95B-1%20%E7%BB%93%E9%A1%B9%E7%94%B3%E8%AF%B7%E4%B9%A61.doc%22%20%5Cl%20%22_Toc15871019)

[3. 主要工作成果 3](file:///D%3A%5C%5C360%E5%AE%89%E5%85%A8%E6%B5%8F%E8%A7%88%E5%99%A8%E4%B8%8B%E8%BD%BD%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E7%BB%93%E6%A1%88%5C%5C%E9%99%84%E5%BD%95B-1%20%E7%BB%93%E9%A1%B9%E7%94%B3%E8%AF%B7%E4%B9%A61.doc%22%20%5Cl%20%22_Toc15871020)

[4. 专利与版权情况 3](file:///D%3A%5C%5C360%E5%AE%89%E5%85%A8%E6%B5%8F%E8%A7%88%E5%99%A8%E4%B8%8B%E8%BD%BD%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E7%BB%93%E6%A1%88%5C%5C%E9%99%84%E5%BD%95B-1%20%E7%BB%93%E9%A1%B9%E7%94%B3%E8%AF%B7%E4%B9%A61.doc%22%20%5Cl%20%22_Toc15871021)

[5. 项目主要资产及处理意见 4](file:///D%3A%5C%5C360%E5%AE%89%E5%85%A8%E6%B5%8F%E8%A7%88%E5%99%A8%E4%B8%8B%E8%BD%BD%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E7%BB%93%E6%A1%88%5C%5C%E9%99%84%E5%BD%95B-1%20%E7%BB%93%E9%A1%B9%E7%94%B3%E8%AF%B7%E4%B9%A61.doc%22%20%5Cl%20%22_Toc15871022)

[6. 申请结项理由和项目自我评价 4](file:///D%3A%5C%5C360%E5%AE%89%E5%85%A8%E6%B5%8F%E8%A7%88%E5%99%A8%E4%B8%8B%E8%BD%BD%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E7%BB%93%E6%A1%88%5C%5C%E9%99%84%E5%BD%95B-1%20%E7%BB%93%E9%A1%B9%E7%94%B3%E8%AF%B7%E4%B9%A61.doc%22%20%5Cl%20%22_Toc15871023)

[附录. 机构领导审批意见 5](file:///D%3A%5C%5C360%E5%AE%89%E5%85%A8%E6%B5%8F%E8%A7%88%E5%99%A8%E4%B8%8B%E8%BD%BD%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E8%BD%AF%E4%BB%B6%E5%BC%80%E5%8F%91%E6%B5%81%E7%A8%8B%E6%96%87%E6%A1%A3%5C%5C%E7%BB%93%E6%A1%88%5C%5C%E9%99%84%E5%BD%95B-1%20%E7%BB%93%E9%A1%B9%E7%94%B3%E8%AF%B7%E4%B9%A61.doc%22%20%5Cl%20%22_Toc15871024)

# 1. 项目介绍

***提示：参考立项建议书中的项目介绍***

# 2. 计划与实际情况对比

***提示：参考立项建议书和项目计划***

|  |  |  |
| --- | --- | --- |
| **类别** | **计划** | **实际情况** |
| 产品功能 |  |  |
| 工作成果 |  |  |
| 产品质量 |  |  |
| 投入人员 |  |  |
| 工作量 |  |  |
| 成本 |  |  |
| … |  |  |

# 3. 主要工作成果

|  |  |
| --- | --- |
| 工作成果名称 | 描述 |
|  |  |
|  |  |
|  |  |
|  |  |

# 4. 专利与版权情况

***提示：说明是否申请专利或版权***

# 5. 项目主要资产及处理意见

***提示：考虑有形资产和无形资产***

|  |  |
| --- | --- |
| 主要资产 | 说明、处理意见 |
|  |  |
|  |  |
|  |  |
|  |  |

# 6. 申请结项理由和项目完成情况评价

|  |  |
| --- | --- |
| 申请结项理由 |  |
| 项目完成情况评价 |  |

